Minutes of Burgessville Santa Claus Parade Committee Nov. 28, 2017  Topham Farm

Present:- Lois Topham, Dave Topham, Jaqueline Robinson and Ruth Storey.  Regrets:- Jim Palmer, Diane Haycock and Chris McGyver

Call to Order :- 7:25 by Dave Topham

Disclosure of Pecuniary Interests:- 1. Light campaign we have $344.00 in the Burgessville Park and Recreation Fund.  2. We have invested in the following lights- 5 star lights, Big snow lights 7 and smaller snow lights 6. Final total of lights is 18.  3. No money is involved with the Santa Claus Parade

Approval of Previous Minutes :- Moved by Dave Topham, seconded by Lois Topham. Approved

Presentations/ Deputations:- None

General Business and Reports:-

1. Lights:- Worked on checking to make sure all the lights worked and replaced some bulbs. White spray paint was donated by Well Design but decided to paint these in the summer instead of now. Need to buy white tape for attaching cords that have fallen off. Talked about where the five stars go:- One outside of Wally Orth’s old house, one at the Baptist church (yellow light bulbs in star), one outside the United Church, one outside the post office and one close to George Malcolm’s house. There should be one large snowflake put outside Green’s home and the rest of the stars are put up alternating large and then small. They will be up around the first of December.

2. Parade:- Route for the parade is all organized. Marty Leaners all set up from the road department. Police have been contacted and will send officers. (See attached email) All local radio stations have been organized and newspapers as well. All entries from other years have been notified so all ago. Tree has been donated by Vanderklooster’s Tree farm. Candy bar is organized and we have hot chocolate coming from Tim Horton’s. Dianne will get the hot
chocolate and cookies. Jaqueline and Ruth will contact Malcolm’s about decorating the room.
Norwich band members will play inside at Malcolm’s.

**Other Business:** None

**Closed Session:** None

**Next Meeting:** December 16th after parade

Email from OPP

Request: Traffic Control and Officer to lead Santa Clause Parade

**Date/Time:** Saturday December 16th, 2017 1830hrs – 1930hrs

**Location:** Burgessville, Norwich Twp

**Event Contact:** Dave Topham: 226-234-7582 : topham@execulink.com

Requires 1 uniform officer plus auxiliary members to assist with parade lead plus traffic control, event to last no more than 1 hour.

Jay can you reach out to Mr. Topham and assign an officer from platoon to assist with this event? Ian will most likely co-ordinate the auxiliary attendance.

Thanks, Doug