The Planning Act provides that if a municipality has passed a by-law under Section 34 of the Act (a zoning by-law), the council may by by-law constitute and appoint a committee of adjustment for the municipality composed a minimum of three persons.

The Committee of Adjustment is a quasi-judicial body, operating independently from Council, which must comply with rules of procedure as prescribed in the Planning Act and several regulations thereunder. The members of the committee who are members of a municipal council shall be appointed annually.

RECOMMENDATION
That Council receive the Memorandum: Committee of Adjustment, as information; and further that a by-law is brought forward to appoint Council members as the Committee of Adjustment for the year 2018.