IN ATTENDANCE:

COUNCIL:
   Mayor Martin
   Councillor Scholten
   Councillor DePlancke
   Councillor Palmer
   Councillor Buchanan

STAFF:
   Kyle Kruger, CAO / Clerk
   Patrick Hovorka, Director of Community Services
   Kimberley Armstrong, Deputy Clerk

1. CALL TO ORDER
The regular session of the 2014-2018 Council of the Township of Norwich was held in the Council Chambers, Norwich, Ontario commencing at 7:08 p.m. with Mayor Martin in the Chair.

2. APPROVAL OF AGENDA
Resolution #1
Moved by Jim Palmer, seconded by Wayne Buchanan;

That the Agenda be accepted as amended.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST
No disclosures were reported.

4. MINUTES OF PREVIOUS MEETING
4.1 September 12, 2017
Resolution #2
Moved by Wayne Buchanan, seconded by Jim Palmer;
That the following Minutes of the Township of Norwich Council be adopted as printed and circulated:

September 12, 2017

Carried

5.

5.1 The Municipal Act
None

5.2 The Drainage Act
None

5.3 The Planning Act

Resolution #3
Moved by Jim Palmer, seconded by Wayne Buchanan;

That pursuant to Section 34(12) of the Planning Act, R.S.O. 1990, as amended, Chapter P.13, this Council conduct a public meeting in respect to an application for amendment to Zoning By-law 07-2003-Z by Norjunction Estates, File No. ZN 3-17-13.

Carried

The Mayor advised that this meeting is being constituted as being a public meeting held under the Planning Act for the purpose of hearing Zoning Amendment proposals and affording any person in attendance the opportunity to make a presentation to Council.

The Ontario Municipal Board has the power to dismiss an appeal under subsection (25) if an appellant has not provided the Council with oral submissions at a public meeting or a written submission before a by-law is passed under this section.

We ask that any persons in attendance regarding this application please sign-in on the Record of Attendance Form placed on the table at the entrance.

5.3.1 Applicant: Norjunction Estates
File No.: ZN 3-17-13
Report No.: CASPO 2017-284
Details of Proposed Amendment; to amend the existing zoning of the subject lands, which is subject to a recently approved draft plan of subdivision, to increase the total permitted lot coverage from 30% to 40% of the total lot area
Mr. Steve Jefferson, K. Smart Associates was in attendance to represent the application.

Ms. Smith, Development Planner outlined the application as contained within Report CP 2017-284. She advised that the applicants seek to increase the maximum permitted lot coverage from 30% to 40% of the lot area within an area subject to draft plan of subdivision consisting of 47 lots for single detached dwellings. The proposed increase in lot coverage will only apply to the lots intended for single detached dwellings.

She also advised that an amending by-law was approved by Council on September 12th to rezone the lands to facilitate the proposed draft plan of subdivision. Since that by-law is currently in the appeal period, this zoning has not been finalized.

Mr. Jefferson advised that he has reviewed the staff report and concurs with the recommendations. He further advised that K. Smart planning and engineering staff will be involved in reviewing plans to ensure filtration and coverages on plans are correct prior to submission to the Township for building permits.

There was no one in attendance that wished to speak in support of or against the application.

Resolution #4
Moved by John Scholten, seconded by Lynne DePlancke;

That the Public Meeting held pursuant to the Planning Act be closed

Carried

Resolution #5
Moved by Lynne DePlancke, seconded by John Scholten;

That with respect to the application for an amendment to Zoning By-law 07-2003-Z, submitted by Norjunction Estates, File No. ZN 3-17-13, for lands described as Part Lot 9, Concession 5 (North Norwich) Part Lots 111 & 112, Plan 226 & Part Lot 151, 41R-253 (Village of Norwich) Township of Norwich, to amend the zoning that currently applies to the subject lands, to increase the maximum total lot coverage from 30% to 40% of the lot area, the Council of the Township of Norwich hereby, Approve-in Principle the zone change

Carried

6. DEPUTATIONS
6.1 Recognition of Norwich-Otterville Peepees
Re: Winners of Eastern Canadian Fastball Championship and ORSA Championship

Mayor Martin congratulated the team on the championships they won this season and recognized the amount of work and dedication that was required from the team, coaching
staff and parents. Members of Council presented Certificates of Recognition to all players and coaches.

Jason Ewing, Coach, advised that it is a great team that worked well together. He also recognized the amount of help provided by the parents.

7. **PETITIONS**

7.1 **Request for Burgess Street Paving**

Resolution #6

Moved by Lynne DePlancke, seconded by John Scholten;

That the Petition requesting that consideration be given to paving the gravelled portion of Burgess Street, Burgessville, be received as information and further that it be deferred to when we consider the updated roads needs study.

Carried

8. **CORRESPONDENCE**

8.1 **Long Point Region Conservation Authority**

Re: Meeting Minutes – August 2, 2017

Re: Request for Support for National Disaster Mitigation Program Application

8.2 **Grand River Conservation Authority**

Re: GRCA Current – September 2017

8.3 **Mayor Comiskey, Town of Ingersoll**

Re: Walker Industries Proposed Landfill at Carmeuse Quarry

8.4 **Town of Halton Hills**

Re: Zero Tolerance for Racism

8.5 **Norwich United Church Summer Camps**

Re: Thank you for your support

8.6 **CUPE SCFP Ontario**

Re: 17th Annual Child Care Worker and Early Childhood Educator Appreciation Day

Resolution #7

Moved by Wayne Buchanan, seconded by Jim Palmer;

That the Correspondence as listed in Agenda Items 8.1 to 8.6 be received as information;

And further that Council support the Long Point Region Conservation Authorities application to the National Disaster Mitigation Program for funding assistance to make improvements to the Flood Forecasting and Warning System.
9. COMMITTEE MINUTES
9.1 Business Improvement Association (BIA)
Re: Meeting notes – June 6, 2017
Resolution #8
Moved by Jim Palmer, seconded by Wayne Buchanan;

That the following Committee Minutes, be received as information:

Business Improvement Association (BIA)
Re: Meeting Notes – June 6, 2017

Carried

10 REPORTS
10.1 Planning and Development Services
None

10.2.1 Fire and Protective Services
No report

10.3 Drainage Services
No report

10.4 Building Services
No report

10.5 Public Works Services
No report

10.6 Community Development Services
10.6.1 Springford Hall Parking Lot Initiative
Report CDS 2017-20
Resolution #9
Moved by Wayne Buchanan, seconded by Jim Palmer;

That Report CDS 2017-20, Springford Hall Parking Lot Replacement, be received as information and further that Council authorize the Director of Community Development Services to retain the services of Gedco Excavating Ltd. for the price of $85,700.97+ taxes.

Carried
10.7 **Medical Centre Services**
   No report

10.8 **Financial Services**
   No report

10.9 **Administrative Services**

10.9.1 **Update Procedural By-law**

**Report CAO 2017-21**

Mr. Kruger provided an overview of the updates, explaining that several sections will not come into effect until the Bill 68 proclamation dates. There was discussion with respect to: additional closed session provisions, the requirement to provide written statements of conflict, option to allow electronic participation and additional information explaining petitions submitted to Council are open to the public.

Resolution #10
Moved by John Scholten, seconded by Lynne DePlancke;

That CAO 2017-21, Updated Procedural By-law be received as information,

And That draft By-law No. 57-2017, to adopt a By-law to Govern the Proceedings of the Council of the Township of Norwich and of its Committees, be deferred.

Carried

10.9.2 **New Durham Cemetery Board**

**Re: Request for support with tree removal**

Mr. Kruger advised that additional correspondence was just received and suggested that this item be deferred to allow all information to be considered together.

Resolution #11
Moved by John Scholten, seconded by Lynne DePlancke;

That the Request from the New Durham Cemetery Board, Re: Support with tree removal, be received as information; and further that this be deferred to the next council meeting for more information.

Carried

11. **OTHER BUSINESS**
   None

12. **NOTICE OF MOTIONS**
   None
13. CLOSED SESSION
None

14. BY-LAWS
I No. 57-2017 To Govern the Proceedings of the Council of the Township of Norwich and of Its Committees.
II No. 58-2017 To Confirm All Actions and Proceedings of Council

15.1 FIRST AND SECOND READING OF BY-LAW II
Resolution #12
Moved by Jim Palmer, seconded by Wayne Buchanan;
That By-law II as listed, be introduced and taken as read a first and second time.
Carried

15.2 THIRD READING OF BY-LAW II
Resolution #13
Moved by Wayne Buchanan, seconded by Jim Palmer;
That By-law II as listed, be taken as read a third and final time and passed and signed by the Mayor and Clerk and the Corporate Seal be affixed thereto.
Carried

15. ADJOURNMENT – 8:14 p.m.
Resolution #14
Moved by Jim Palmer, seconded by Wayne Buchanan;
That this Council do now adjourn.
Carried

THESE MINUTES ADOPTED BY WAY OF RESOLUTION NO. 2 AS APPROVED BY COUNCIL AT ITS MEETING ON THE 10th DAY OF OCTOBER, 2017.

___________________________________
MAYOR
LARRY MARTIN

____________________________________
KYLE KRUGER
CAO / CLERK